



TYLOS

تايلوس للتنمية البشرية
human development

WORK ETHICS

COURSE OUTLINE

Overview: Why choose this course?

The business world is demanding change. Now people seek to do business with companies who have employees who have strong work ethics, who are transparent and have established compliance regulations. Integrity in business processes and delivery of quality in products and services are needed to ensure the competitive future of a business.

Work Ethics is a collection of values and behaviours which people feel are moral. In other words, "ethics" is the name given to values or good behaviour. The belief that one should work diligently, beyond minimum expectations, striving for excellence in every aspect of labor. This belief along with resulting similar actions by the worker makes for an employee that any supervisor would be pleased to have.

This 20-hour program defines the behaviours desired in the workplace and aims to change the negative ethical behaviour of employees.

Course Outline:

Module 1: What is Work Ethics?

Module 2: Defining Work Ethics

Module 3: The Responsible Employee

Module 4: Interpersonal Skills

Who should attend?

This course is for all employees who are interested to know values based on the ideals of discipline and hard work

Training Tools and Methodology:

Training Aids and Materials
Powerpoint/ Videos
Assessments/ Lectures

Teaching Language:

Arabic/English

Duration:

20 hrs.

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